

**Regular Board of Education Meeting AMENDED AGENDA**

November 28, 2022; 6pm

Boardroom, Community Resource Center

**Board of Education:**

President, Danielle M. Mullen (2020-2023)  
 Vice President, Julie Donnelley (2021-2024)  
 Savana Bevacqua (2022-2025)  
 Chuck Barber (2022-2025)  
 Charlotte L. Huebschmann (2020-2023)  
 Jennifer A. Klemick (2021-2024)  
 April Saks (2022-2025)

**Superintendent:**

Paul J. Casseri

**Asst. Supt. for Admin. Svcs.:**

Michael F. Lewis, Ph.D.

**Asst. Supt. for Curr./Inst. & Tech:**

Heather Lyon, Ph.D.

**District Clerk:**

Marisa I. Barile

**OUR MISSION**

**One Purpose. Your Pathway. Our Promise.**

**OUR VISION**

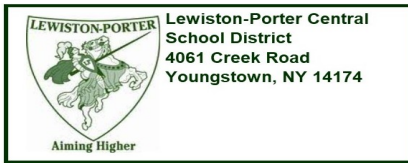
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

**PUBLIC HEARING CALL TO ORDER**

<b>Call to Order</b>	The Board President will call the Public Hearing to order.	<b>Ms. Mullen</b>
<b>Public Hearing Discussion</b>	Discussion of the expenditure of the Repair Reserve Fund.	<b>Dr. Lewis</b>
<b>Public Comments</b>		
<b>Adournment</b>		

**REGULAR MEETING CALL TO ORDER**

<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Ms. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for November 28, 2022.	
<b>Community Comments</b>	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <li>1. <i>Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i></li> <li>2. <i>Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i></li> <li>3. <i>The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i></li> <li>4. <i>Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i></li> </ol>	



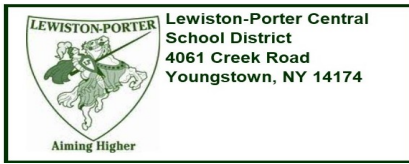
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### COMMITTEE & BOARD REPORTS

<b>Committee Meetings</b>	12/02/2022, Policy Review Committee Meeting	<b>Ms. Donnelley, Ms. Klemick, Ms. Mullen</b>
	12/05/2022, Work Session Board Meeting	
	12/14/2022, ON BOCES Board Meeting	<b>Ms. Guild</b>
	12/19/2022, Regular Board Meeting	
	12/19/2022, Finance Review Committee Meeting	<b>Mr. Barber, Ms. Mullen</b>
	12/21/2022, Facilities Review Committee Meeting	<b>Mr. Barber</b>
<b>Board Reports</b>	Orleans/Niagara BOCES Report (report submitted)	<b>Ms. Guild</b>
	Superintendent's Student Advisory Council (10/25/2022)	<b>Mr. Casseri</b>
	PTSA Meeting (10/26/2022)	<b>Ms. Donnelley, Ms. Klemick</b>
	Finance Review Committee (11/01/2022)	<b>Mr. Barber, Ms. Mullen</b>
	Special Education Committee Meeting (11/07/2022)	<b>Ms. Huebschmann, Ms. Klemick, Ms. Mullen</b>
	District Safety & Emergency Committee Meeting (11/07/2022)	<b>Ms. Huebschmann, Ms. Mullen</b>
	Athletic Council Meeting (11/07/2022)	<b>Mr. Barber, Ms. Bevacqua</b>
	Curriculum, Instruction & Assessment Review Council Meeting (11/08/2022)	<b>Ms. Donnelley, Ms. Huebschmann, Ms. Saks</b>
	Health & Wellness Meeting (11/15/2022)	<b>Ms. Bevacqua, Ms. Donnelley, Ms. Huebschmann</b>
	Fine Arts Council Meeting (11/16/2022)	<b>Ms. Donnelley, Ms. Huebschmann, Ms. Saks</b>
<b>Administrative Reports</b>	<b>Primary Education Center and Middle School (reports submitted)</b>	<b>Mrs. Rodriguez/Mrs. Krecisz Mr. D'Anna</b>
	Intermediate Education Principal – Monthly Calendar	
	High School Principal – Monthly Calendar	
	Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services	
Superintendent	<b>Mr. Casseri</b>	



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**PRESENTATIONS/RECOGNITIONS**

<b>Presentation</b>	Elementary Data Presentation				<b>Dr. Heather Lyon</b>  <b>Mrs. Nancy Orsi</b> <b>Mr. Bruce Newton</b>
	Lewiston-Porter Alumni Association Mini Grant Presentation				
	<b>Name</b>	<b>Grade</b>	<b>Title of Grant</b>	<b>Amount</b>	
	Norman Forney	10 - 12	English Grammar 101 Website	\$300.00	
	Michelle Hinchliffe	9 - 12	Supporting Implementation of NYSSLS with Color Printing	\$250.00	
	Falynn Spinnegan & Kevin Duncan	4 - 12	Guest Music Artists	\$450.00	
	Jennifer Wanamaker	9 - 11	HOSA (Health Care Occupation Students of America)	\$500.00	
	Carrie Zoda	K	Flexible Seating	\$450.00	
	James Wanamaker	9 - 12	Science Olympiad Supplies	\$500.00	
	Kristian Ruggiero	9 - 12	Earth Science Meteorology Labs	\$500.00	
Total Donation			\$2950.00		

<b>Recognition</b>	Jacey Diez, Tenure Award School-Related Professional (SRP) Recognition	<b>Mr. Casseri/Ms. Mullen</b> <b>Mr. Casseri/Ms. Mullen</b>
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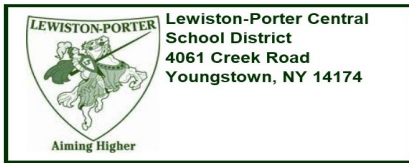
**BOARD OF EDUCATION INFORMATION**

<b>Board Member Comments</b>		<b>Ms. Saks</b> <b>Mr. Barber</b> <b>Ms. Bevacqua</b> <b>Ms. Huebschmann</b> <b>Ms. Klemick</b>  <b>Ms. Donnelley</b> <b>Ms. Mullen</b>
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<b>Recess</b>	A short recess will be taken to recognize the accomplishments of the students and staff.	
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**DISTRICT OPERATIONS**

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the October 24, 2022, Regular Board Meeting, as submitted by the District Clerk.	<b>M-1</b>
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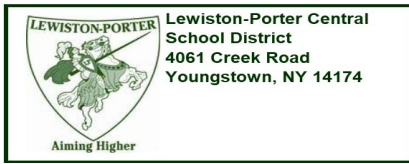


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<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the November 14, 2022, Work Session Regular Board Meeting, as submitted by the District Clerk.	<b>M-2</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b>
<b>OLD BUSINESS</b>		
No Old Business		
<b>NEW BUSINESS - ADMINISTRATION</b>		
<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3430, Diversity, Equity, and Inclusion in the District Policy 5110, Budget Planning and Development Policy 5120, School District Budget Hearing Policy 5130, Budget Adoption Policy 5140, Administration of the Budget Policy 5150, Contingency Budget Policy 7522, Suicide Policy 7552, Student Gender Identity	<b>NA-1</b>
<b>Approval of Alumni Association Mini-Grant Donation</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Mini-Grant Donation in the amount of \$2950.00 donated by the Lewiston-Porter Alumni Association.	<b>NA-2</b>
<b>Acceptance of the Tax Collection Report</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education accept the 2022-2023 Tax Collection Report, as submitted by the Tax Collector.	<b>NA-3</b>
<b>Approval of the General Fund Budget Amendment</b>	<b>BE IT RESOLVED</b> , that the following General Fund budget amendment, requested by the Superintendent and Assistant Superintendent of Administrative Services, to implement the repairs to the JV and Varsity Softball and Baseball fields, is set forth as an added revenue to the 2022-23 school budget. This will result in a 2022-2023 budget amendment increase of \$80,400 to budget code A1621.400.00.0000.	<b>NA-4</b>
<b>Approval of the Trautman Associates Contract and to use the Repair Reserve Fund</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approves the Trautman Associates architectural design contract of \$6,750 and the bid award of \$73,650 to A-1 Land Care, Inc. to provide renovations to the existing JV and Varsity softball fields and the existing JV and Varsity baseball fields to be charged to the District's Repair Reserve Fund.	<b>NA-5</b>



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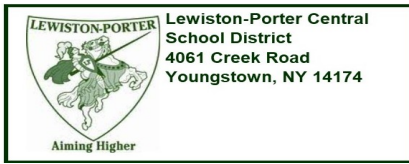
Boardroom, Community Resource Center

**PUPIL PERSONNEL**

<p><b>Recommendations for CSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2022/2023 School Year:</b>            10/18/2022, 10/19/2022, 10/20/2022, 10/21/2022, 10/24/2022, 10/28/2022, 10/31/2022, 11/01/2022, 11/02/2022, 11/03/2022, 11/04/2022, 11/07/2022, 11/15/2022, 11/16/2022</p>	<p><b>NP-1</b></p>
<p><b>Recommendations for CPSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2022/2023 School Year:</b>            10/20/2022, 10/24/2022</p>	<p><b>NP-2</b></p>

**PERSONNEL - CONSENT AGENDA**

<p><b>Resignations/ Rescissions -</b></p> <p><b>Instructional</b></p> <p><b>Non-Instructional</b></p> <p><b>Athletics</b></p> <p><b>Co-Curricular &amp; Extra-Curricular</b></p> <p><b>Committees</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1" data-bbox="365 1014 1206 1140"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Brianna Yaw</td> <td>02/01/2023</td> <td>Speech-Language Pathologist</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1" data-bbox="365 1171 1206 1297"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Jennifer Kuriscak</td> <td>11/10/2022</td> <td>Teacher Aide</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1" data-bbox="365 1329 1206 1455"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Kelcey Doyle</td> <td>11/11/2022</td> <td>Cheer JV Asst. Coach</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1" data-bbox="365 1486 1206 1671"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Camille Plewa</td> <td>11/10/2022</td> <td>MS Girls on the Run</td> <td>Resignation</td> </tr> <tr> <td>Camille Plewa</td> <td>11/10/2022</td> <td>MS ODOB Committee</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Brianna Yaw	02/01/2023	Speech-Language Pathologist	Resignation	Name	Date	Position	Reason	Jennifer Kuriscak	11/10/2022	Teacher Aide	Resignation	Name	Date	Position	Reason	Kelcey Doyle	11/11/2022	Cheer JV Asst. Coach	Resignation	Name	Date	Position	Reason	Camille Plewa	11/10/2022	MS Girls on the Run	Resignation	Camille Plewa	11/10/2022	MS ODOB Committee	Resignation	<p><b>PRNI</b></p> <p><b>PRA</b></p> <p><b>PRCC</b></p>
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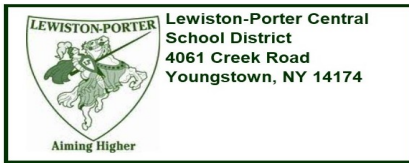


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<p><b>Leaves -</b></p> <p><b>Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Paul Fontanarosa</td> <td>6/01/2022</td> <td>Groundsperson</td> <td>Personal</td> </tr> <tr> <td>Niall Houston</td> <td>10/28/2022</td> <td>Cleaner</td> <td>Personal</td> </tr> <tr> <td>Catherine Jeffords</td> <td>9/13/2022</td> <td>Groundsperson</td> <td>Personal</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Paul Fontanarosa	6/01/2022	Groundsperson	Personal	Niall Houston	10/28/2022	Cleaner	Personal	Catherine Jeffords	9/13/2022	Groundsperson	Personal	<p><b>PLNI</b></p>								
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<p><b>Appointments-</b></p> <p><b>Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for experiential step adjustment for Non-Instructional appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Salary</th> </tr> </thead> <tbody> <tr> <td>Jessica Gordon</td> <td>11/16/2022</td> <td>Sr. Typist</td> <td>\$19.87</td> </tr> </tbody> </table>	Name	Date	Position	Salary	Jessica Gordon	11/16/2022	Sr. Typist	\$19.87	<p><b>PANI</b></p>																
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<p><b>Appointments -</b></p> <p><b>Instructional Substitutes</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Substitute Position</th> <th>Daily Rate</th> </tr> </thead> <tbody> <tr> <td>Scott Border, Jr.</td> <td>11/28/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Samantha DiFonzi</td> <td>11/28/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Guiliana Nicoletti</td> <td>11/15/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Myranda Walker</td> <td>11/15/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Angelina Vona</td> <td>11/15/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Substitute Position	Daily Rate	Scott Border, Jr.	11/28/2022	Non-certified Teacher	\$120.00	Samantha DiFonzi	11/28/2022	Non-certified Teacher	\$120.00	Guiliana Nicoletti	11/15/2022	Non-certified Teacher	\$120.00	Myranda Walker	11/15/2022	Non-certified Teacher	\$120.00	Angelina Vona	11/15/2022	Non-certified Teacher	\$120.00	<p><b>PASI</b></p>
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<p><b>Appointments -</b></p> <p><b>Clinical Supervision</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervisor appointments.</p> <table border="1"> <thead> <tr> <th>Clinical Supervisor</th> <th>Supervision of:</th> <th>Area</th> <th>Period of Supervision</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Emily Brook</td> <td>Shannon Lotz</td> <td>Social Worker</td> <td>9/01/2022 - 9/30/2022</td> <td>\$95.00</td> </tr> <tr> <td>Danielle Kudela</td> <td>Shannon Lotz</td> <td>Social Worker</td> <td>10/01/2022 - 6/30/2022</td> <td>\$855.00</td> </tr> </tbody> </table>	Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend	Emily Brook	Shannon Lotz	Social Worker	9/01/2022 - 9/30/2022	\$95.00	Danielle Kudela	Shannon Lotz	Social Worker	10/01/2022 - 6/30/2022	\$855.00	<p><b>PACS</b></p>									
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<p><b>Appointments -</b>  <b><u>Instructional Committees</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the appointments to the following Instructional Committees.</p> <table border="1" data-bbox="365 323 1203 449"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Salary</th> </tr> </thead> <tbody> <tr> <td>Karen Pax</td> <td>MS One District One Book</td> <td>\$26.50/hr</td> </tr> </tbody> </table>	Name	Appointment	Salary	Karen Pax	MS One District One Book	\$26.50/hr	<p><b>PAIC</b></p>										
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<p><b>Appointments -</b>  <b><u>Co-Curricular &amp; Extra-Curricular</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular &amp; Extra-Curricular appointments.</p> <table border="1" data-bbox="365 606 1213 890"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat./Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Katie Eckstein</td> <td>Elementary Musical Production Co-Advisor</td> <td>III-1 (split)</td> <td>\$1,271.00</td> </tr> <tr> <td>Falynn Spinnegan</td> <td>Elementary Musical Production Co-Stage Director</td> <td>VI-1 (split)</td> <td>\$698.00</td> </tr> </tbody> </table>	Name	Appointment	Cat./Step	Stipend	Katie Eckstein	Elementary Musical Production Co-Advisor	III-1 (split)	\$1,271.00	Falynn Spinnegan	Elementary Musical Production Co-Stage Director	VI-1 (split)	\$698.00	<p><b>PACC</b></p>				
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<p><b>Appointments -</b>  <b><u>Coaching</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1" data-bbox="365 1045 1203 1329"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat./Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Jason Zeames</td> <td>Boys' JV Swim Coach</td> <td>II-1</td> <td>\$3,946.00</td> </tr> <tr> <td>Ashley Tutwiler</td> <td>Co-Ed Swim Coach</td> <td>V-3</td> <td>\$2,723.00</td> </tr> <tr> <td>Lucas Kilmer</td> <td>Girls' Swim Assistant Coach</td> <td>IV-1</td> <td>\$2,529.00</td> </tr> </tbody> </table>	Name	Appointment	Cat./Step	Stipend	Jason Zeames	Boys' JV Swim Coach	II-1	\$3,946.00	Ashley Tutwiler	Co-Ed Swim Coach	V-3	\$2,723.00	Lucas Kilmer	Girls' Swim Assistant Coach	IV-1	\$2,529.00	<p><b>PAC</b></p>
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<p><b>EXECUTIVE SESSION - ADJOURNMENT</b></p>																		
<p><b>Executive Session</b></p>	<p>It is anticipated that an Executive Session will be convened for the purpose of the Lewiston-Porter United Teachers' Association (LPUT) collective agreement.</p>																	
<p><b>Adjournment</b></p>																		