



Lewiston-Porter Central School District

One Purpose. Your Pathway. Our Promise.

Job Posting: 2139 10 25	Laborer (DL) Full-time, Probationary
Position Summary:	Performs unskilled and semi-skilled manual work throughout district. Acts as a messenger and makes deliveries; may be assigned cleaning tasks both indoors and outdoors to include parking lots, sidewalks, hallways, and rooms; may be assigned routine repair tasks; may assist with snow removal and plowing, picking up trash, cutting grass, trimming trees and bushes, weeding, and may apply lawn care products as assigned; under direct supervision, performs routine work requiring physical strength, endurance and a willingness to perform heavy work; may be assigned routine repair tasks; does related work as required. Please see attached job description for full details of Typical Work Activities.
Education Required:	High School Diploma or GED
Qualifications:	Must be approved by Niagara County Civil Service; Valid NYS Driver's License
Location:	Districtwide
Shift:	First shift
Compensation:	\$16.30/hour, per CSEA Collective Bargaining Agreement
Application Period:	October 17, 2025 – October 23, 2025. All applications must be submitted by the close of the business day on October 23, 2025.
Application Procedure:	Please submit the following to the Lewiston-Porter Personnel Office: • Letter of Interest • Resume • Lewiston-Porter Substitute and Non-Instructional Application • Niagara County Civil Service Application (Applications can be found at our website www.lew-port.com)

Lewiston-Porter Central School District is an equal opportunity employer.

Lewiston-Porter Central School District
Personnel Office
 4061 Creek Road
 Youngstown NY 14174
 Ph: 716-286-7242 Fax: 716-286-7877

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: NON-COMPETITIVE APPROVED STATE CSC 05/19/2003
APPROVED: SEPTEMBER 19, 2014

LABORER (DL)

DISTINGUISHING FEATURES OF THE CLASS: The work involves performing unskilled and semi-skilled manual work. The incumbent may be assigned cleaning tasks both indoors and outdoors to include parking lots, sidewalks, hallways, and rooms. Incumbents may be assigned routine repair tasks. Under the direct supervision of an employee of higher rank, the incumbent performs routine work requiring physical strength, endurance and a willingness to perform heavy work. Does related work as required.

TYPICAL WORK ACTIVITIES (Illustrative only and not limited to):

1. Acts as a messenger and makes deliveries;
2. Cleans and services buildings by sweeping, mopping and waxing floors in offices, halls, classrooms, restrooms, locker rooms, and other common areas;
3. Cleans lighting fixtures, replaces light bulbs, and washes windows, moves furniture, equipment, washes walls and vehicles, and other cleaning duties;
4. Assists with outside work such as sweeping walks, shoveling snow, cutting lawns, trimming hedges, etc;
5. Cleans and performs minor maintenance on trucks, tractors, assigned vehicles and tools;
6. Picks up and disposes of trash or soiled linen;
7. Assists with the loading and unloading of trucks including garbage, rubbish, gravel, sand, stone, building materials, supplies, and etc;
8. May assist with road work, ditch digging;
9. May assist with snow removal and plowing, sanding and salting of roads, erection and removal of snow fences and signs, picking up trash, cutting grass, trimming trees and bushes, weeding, and may apply lawn care products as assigned, etc.;
10. Operates motorized equipment as required in carrying out these assigned duties, may for training or in an emergency operate trucks and assigned vehicles within the New York State Motor Vehicle regulations;
11. Performs related minor maintenance repair tasks indoors and outdoors including, but not limited to, the repair of desks, cabinets, and painting walls and sports field lines.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of the maintenance and repair of buildings, fixtures and equipment; ability to make a variety of simple repairs and adjustments to buildings and equipment; ability to perform unskilled maintenance on motorized equipment; ability to plow snow and perform routine buildings and grounds maintenance; ability to lift heavy weights; willingness to perform routine manual work; willingness to work under all weather conditions; physical endurance; physical condition commensurate with the requirements of the position.

MINIMUM QUALIFICATIONS: Possession of a valid New York State Motor Vehicle license to operate assigned vehicles at time of appointment and throughout employment.