



Regular Board of Education Meeting
December 18, 2023; 6:00 pm
Boardroom, Community Resource Center

M-1 Draft Minutes

One Purpose. Your Pathway. Our Promise.

Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Julie Donnelley (2021-2024)
Chuck Barber (2022-2025)
Jennifer A. Klemick (2021-2024)
Joseph J. Palermo (2023-2026)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent:

Interim Asst. Supt. for Administrative Services:
Asst. Supt. for Curr./Inst. & Tech:
District Clerk:

Paul J. Casseri
Scott M. Hoot
Heather Lyon, Ph.D.
Marisa I. Barile

DRAFT MINUTES

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Holiday Music Performance by our Lewiston-Porter Students.

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:04 pm with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for December 18, 2023. Motion made by Mullen, seconded by Donnelley to accept the agenda.	Approved, CARRIED, 7-0
Community Comments	No comments.	
COMMITTEE & BOARD REPORTS		
Committee Reports	Special Education Committee Meeting	D. Mullen J. Klemick J. Waugaman
	Communication Committee Meeting	C. Barber, D. Mullen A. Saks
	Health & Wellness Committee Meeting	J. Donnelley J. Palermo
Upcoming Committee Meetings	12/20/2023, Facility Review Committee Meeting	J. Donnelley J. Palermo



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	01/05/2024, Policy Review Committee Meeting	J. Klemick D. Mullen J. Waugaman
	01/08/2024, Work Session/Budget Workshop	
	01/09/2024, Curriculum, Instruction and Assessment Committee Meeting	D. Mullen, A. Saks J. Waugaman
	01/10/2024, ON BOCES Committee Meeting	D. Mullen
	01/17/2024, Fine Arts Council	J. Donnelley, A. Saks J. Waugaman
	01/22/2024, Regular Board Meeting	
Administrative Reports	Administrative Reports (PEC, HS reports submitted) Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Interim Assistant Superintendent for Administrative Services Superintendent	Mrs. Krecisz Mr. Auer, Dr. Lyon Mr. Hoot Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Recognition	Area All-State Choral, Orchestra and Band Students Japan (JSSF) Australia Super Science Fair (ISSF)	Mr. Duncan, Mr. Burritt, Mr. Marinaccio Mr. D'Anna
Presentation	Crew CREW Presentation, Middle School	Ms. Claire Marshall Ms. Nina Calarco Matthew Huang Adrienne O'Shea Conor Wheaton Anisha Singh



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BOARD OF EDUCATION INFORMATION		
Board Member Comments		Mr. Palermo Ms. Saks Mr. Waugaman Mr. Barber Ms. Klemick Ms. Donnelley Ms. Mullen
Recess	A short recess was taken from 7:32 pm to 7:39 pm taken to recognize the accomplishments of the students and staff.	
DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the November 27, 2023 Regular Board Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman to approve M-1.	M-1 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer's Report Claims Transfer History Motion made by Mullen, seconded by Palermo to approve NF-1 to NF-4.	NF-1 NF-2 NF-3 NF-4 Approved, CARRIED, 7-0
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 2110, Orienting and Training Board Members Policy 2310, Memberships in Associations Policy 3110, Media/Municipal Government/Senior Citizens Policy 3250, Parent and Other School Support Organizations Policy 3271, Solicitation of Charitable Donations Policy 5130, Budget Adoption Policy 5140, Administration of the Budget	NA-1 Approved, CARRIED, 7-0



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	Policy 5710, Transportation Program Policy 5720, Transportation of Students Policy 5730, School Bus Safety Program Policy 5731, School Bus Idling Policy 5740, Qualifications of Bus Drivers Policy 5741, Drug and Alcohol Testing for School Bus Drivers and other Safety Sensitive Employees Policy 5742, School Bus Monitors and Attendants Motion made by Mullen, seconded by Waugaman to approve NA-1.	
Policy Deletion Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Delete the following policies; Policy 4410, Professional Development Opportunities Policy 5150, Contingency Budget Policy 6440, Negotiations Policy 6510, Health Insurance Policy 6520, Workers Compensation Motion made by Mullen, seconded by Waugaman to approve NA-2.	NA-2 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5681, School Safety Plans Policy 5682, Cardiac Automated External, Defibrillators (AEDs) in Public School Facilities Policy 5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills Policy 5684, Use of Surveillance Cameras in the School District Policy 5690, Exposure Control Program Policy 5691, Communicable Diseases Policy 5692, Acquired Immune Deficiency Syndrome and/or Positive Blood Test to the Human immunodeficiency Virus Policy 6121, Policy Against Discrimination and Harassment Motion made by Mullen, seconded by Donnelley to approve NA-3.	NA-3 Approved, CARRIED, 7-0
Policy Deletion Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education delete Policy 3420, Non-Discrimination and Anti-Harassment in the District Motion made by Mullen, seconded by Waugaman to approve NA-4.	NA-4 Approved, CARRIED, 7-0
Approval of the Rescheduled date for the Budget Hearing/ Work Session and Meet the Candidates Night	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the rescheduled date of the Budget Hearing/Work Session and Meet the Candidates Night to May 13, 2024. Motion made by Mullen, seconded by Klemick to approve NA-5.	NA-5 Approved, CARRIED, 7-0



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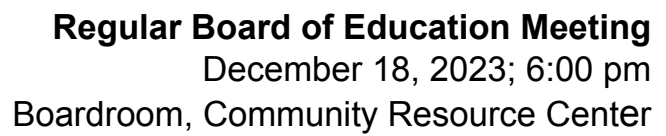
PUPIL PERSONNEL					
Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: School Year 2023-2024 10/02/23 10/26/23 11/07/23 11/08/23 11/15/23 11/17/23 11/20/23 11/21/23 11/27/23 11/29/23 12/01/23 12/04/23 12/06/23 12/07/23 12/11/23			NP-1 Approved, CARRIED, 7-0	
	Motion made by Mullen, seconded by Waugaman to approve NP-1.				
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: School Year 2023-2024 11/14/23 11/21/23 11/28/23 12/05/23 12/08/23			NP-2 Approved, CARRIED, 7-0	
	Motion made by Mullen, seconded by Klemick to approve NP-2.				
PERSONNEL - CONSENT AGENDA					
	Motion made by Mullen, seconded by Donnelley to approve the Personnel Consent Agenda combining items PRA, PRNI, PRC, PLI, PLNI, PAI, PAILTS, PANI, PASI, PASNI, AABLT, PACC, PAPC, PAC, PAVC.			Approved, CARRIED, 7-0	
Resignations/ Rescissions - <u>Administrative</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.			PRA	
	Name	Date	Tenure		Reason
	Michael F. Lewis	2/7/2024	Asst. Superintendent for Administrative Services		Resignation



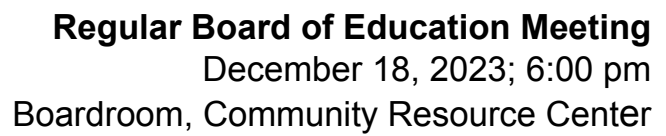
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<u>Instructional</u>	Name	Date	Position	Reason	PRNI	
	Kaitlin Collins	1/01/2024	Long-term Substitute	Return to BBS		
	Name	Date	Position	Reason		PRC
	Christopher Wright	10/31/2023	Temporary Grounds	End of term		
	Elizabeth Shephard	12/20/2023	Teacher Aide	Resignation		
Name	Date	Position	Reason			
Joshua Thibeault	11/27/2023	JV Wrestling Coach	Resignation			
<u>Non-Instructional</u>						
<u>Coaching</u>						
Leaves -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.					
	Name	Date	Tenure	Reason		PLI
	Emily Adamson	12/1/2023-1/26/2024*	Social Worker	Child-rearing		
	*extension of child-rearing leave					PLNI
	Name	Date	Position	Reason		
	JoEllen Dominski	8/29/2023-1/15/2024*	Teacher Aide	Personal		
	*extension of leave					
<u>Non-Instructional</u>						
Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments, change of salary schedule.				PAI	
	Name:	Rachel Smith				
	Placement:	Middle School				
	Position:	Special Education				
	Effective:	12/11/2023				
Change of Salary Schedule						

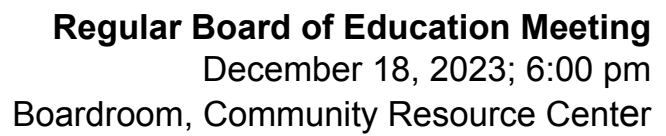


	<table border="1"> <tr> <td>Tenure Area:</td><td>Special Education</td></tr> <tr> <td>Certification:</td><td>Early Childhood Ed., B-2 Childhood Education, 1-6 Students with Disabilities, B-2 Students with Disabilities, 1-6 Students with Disabilities, Gen. 7-12</td></tr> <tr> <td>Degree:</td><td>National Board Certification (NBC)</td></tr> <tr> <td>Step:</td><td>9</td></tr> <tr> <td>Salary, pro rata:</td><td>\$65,618.00</td></tr> </table>	Tenure Area:	Special Education	Certification:	Early Childhood Ed., B-2 Childhood Education, 1-6 Students with Disabilities, B-2 Students with Disabilities, 1-6 Students with Disabilities, Gen. 7-12	Degree:	National Board Certification (NBC)	Step:	9	Salary, pro rata:	\$65,618.00																	
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Step:	9																											
Salary, pro rata:	\$65,618.00																											
<p>Appointments -</p> <p><u>Long-Term Instructional Substitute</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.</p> <table border="1"> <tr> <td>Name:</td><td>Elaina Holman</td></tr> <tr> <td>Placement:</td><td>Primary Education Center</td></tr> <tr> <td>Position:</td><td>Art</td></tr> <tr> <td>Effective:</td><td>1/02/2024 - 6/30/2024</td></tr> <tr> <td>Certification:</td><td>Visual Arts</td></tr> <tr> <td>Degree:</td><td>Master's</td></tr> <tr> <td>Step:</td><td>8</td></tr> <tr> <td>Salary, pro rata:</td><td>\$59,797.00</td></tr> </table> <table border="1"> <tr> <td>Name:</td><td>Megan Gamble</td></tr> <tr> <td>Placement:</td><td>Elementary: PEC, IEC*</td></tr> <tr> <td>Position:</td><td>Social Worker</td></tr> <tr> <td>Effective:</td><td>1/29/2024 - 6/30/2024*</td></tr> <tr> <td>Certification:</td><td>School Counselor</td></tr> </table>	Name:	Elaina Holman	Placement:	Primary Education Center	Position:	Art	Effective:	1/02/2024 - 6/30/2024	Certification:	Visual Arts	Degree:	Master's	Step:	8	Salary, pro rata:	\$59,797.00	Name:	Megan Gamble	Placement:	Elementary: PEC, IEC*	Position:	Social Worker	Effective:	1/29/2024 - 6/30/2024*	Certification:	School Counselor	PAILTS
Name:	Elaina Holman																											
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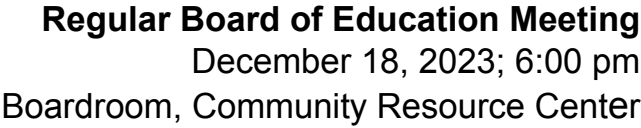


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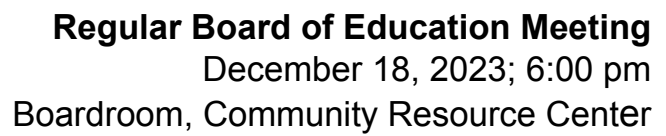
	<table><tr><td>Degree:</td><td>Master's</td></tr><tr><td>Step</td><td>1</td></tr><tr><td>Salary:</td><td>\$47,000.00</td></tr></table> <p>*Extension of long-term assignment, change of placement to meet current needs/upcoming maternity leave</p>	Degree:	Master's	Step	1	Salary:	\$47,000.00																			
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Salary:	\$47,000.00																									
<p>Appointments -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table><tr><td>Name:</td><td>Christopher Wright</td></tr><tr><td>Placement:</td><td>Buildings & Grounds</td></tr><tr><td>Position:</td><td>Laborer</td></tr><tr><td>Effective:</td><td>12/04/2023</td></tr><tr><td>Appointment Type:</td><td>1.0 FTE Temporary</td></tr><tr><td>Hourly Salary:</td><td>\$15.75</td></tr></table>	Name:	Christopher Wright	Placement:	Buildings & Grounds	Position:	Laborer	Effective:	12/04/2023	Appointment Type:	1.0 FTE Temporary	Hourly Salary:	\$15.75	<p>PANI</p>												
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Hourly Salary:	\$15.75																									
<p>Appointments -</p> <p><u>Instructional: Non-Certified Substitutes</u></p> <p><u>Non-Instructional Substitutes</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Daily Rate</td></tr><tr><td>Sarah Sicinski</td><td>12/07/2023</td><td>Non-certified Teacher</td><td>\$125.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Hourly Rate</td></tr><tr><td>Lynn Braunbach</td><td>11/27/2023</td><td>District Treasurer</td><td>\$45.00</td></tr><tr><td>Beth Costello</td><td>12/11/2023</td><td>Clerical</td><td>\$22.50</td></tr><tr><td>David D'Avolio</td><td>12/08/2023</td><td>General Repair Person</td><td>\$17.50</td></tr></table>	Name	Date	Position	Daily Rate	Sarah Sicinski	12/07/2023	Non-certified Teacher	\$125.00	Name	Date	Position	Hourly Rate	Lynn Braunbach	11/27/2023	District Treasurer	\$45.00	Beth Costello	12/11/2023	Clerical	\$22.50	David D'Avolio	12/08/2023	General Repair Person	\$17.50	<p>PASI</p> <p>PASNI</p>
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David D'Avolio	12/08/2023	General Repair Person	\$17.50																							



Annual Appointments - Building Leadership Team(s)	RESOLVED , upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual appointments for 2023-2024 Building Leadership Team(s).			AABLT	
	Primary Education Center				
	Name	Unit	Appointment		
	Julia Pucci	LPUEE	Alternate		
	Nicole Mosier	LPUT	Non-Classroom		
	Intermediate Education Center				
	Name	Unit	Appointment		
	Christine DuMoulin	LPUT	Grade 4		
	Falynn Spinnegan	LPUT	Alternate		
	Middle School				
	Name	Unit	Appointment		
	Dawn Hogan	LPUEE	Alternate		
	Claire Marshall	LPUT	Math		
	High School				
	Name	Unit	Appointment		
	Coleen Chesnut	CSEA	BLT Member		
	Linda D'Anna	LPUT	Co-Social Studies		
	Scott Townsend	LPUT	Co-Social Studies		



<p>Appointments -</p> <p><u>Co-Curricular & Extra-Curricular</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.</p> <table border="1" data-bbox="367 548 1256 735"> <tr> <th>Name</th> <th>Appointment</th> <th>Effective</th> <th>Stipend</th> </tr> <tr> <td>Suzanne Taylor</td> <td>Teacher Aide, MS Trip to Washington, DC</td> <td>4/27/2024 - 4/29/2024</td> <td>Base salary + overtime, as applicable</td> </tr> </table>	Name	Appointment	Effective	Stipend	Suzanne Taylor	Teacher Aide, MS Trip to Washington, DC	4/27/2024 - 4/29/2024	Base salary + overtime, as applicable	<p>PACC</p>																				
Name	Appointment	Effective	Stipend																											
Suzanne Taylor	Teacher Aide, MS Trip to Washington, DC	4/27/2024 - 4/29/2024	Base salary + overtime, as applicable																											
<p>Annual Appointments -</p> <p><u>Mentors</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments.</p> <table border="1" data-bbox="367 894 1256 1081"> <tr> <th>Mentor</th> <th>Mentee</th> <th>Area/Subject</th> <th>Stipend</th> </tr> <tr> <td>Rebecca Orsi</td> <td>Nina Sweet</td> <td>Elementary</td> <td>\$1,050.00</td> </tr> <tr> <td>Candy Allen-Thomas</td> <td>Katie Peters</td> <td>Elementary</td> <td>\$1,050.00</td> </tr> </table> <p><i>*Change in mentor/mentee assignment, by request.</i></p>	Mentor	Mentee	Area/Subject	Stipend	Rebecca Orsi	Nina Sweet	Elementary	\$1,050.00	Candy Allen-Thomas	Katie Peters	Elementary	\$1,050.00	<p>PAPC</p>																
Mentor	Mentee	Area/Subject	Stipend																											
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Candy Allen-Thomas	Katie Peters	Elementary	\$1,050.00																											
<p>Appointments -</p> <p><u>Coaching</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <p>Winter 2023-2024</p> <table border="1" data-bbox="367 1268 1256 1425"> <tr> <th>Name</th> <th>Appointment</th> <th>Cat/Step</th> <th>Stipend</th> </tr> <tr> <td>David Perreault</td> <td>Boys Basketball Modified</td> <td>V-2</td> <td>\$2,513.00</td> </tr> </table> <p>Spring 2023-2024</p> <table border="1" data-bbox="367 1484 1256 1814"> <tr> <th>Name</th> <th>Appointment</th> <th>Cat/Step</th> <th>Stipend</th> </tr> <tr> <td>Tom Penale</td> <td>Baseball Varsity Head Coach</td> <td>I-3</td> <td>\$7,386.00</td> </tr> <tr> <td>Nicholas Carlo</td> <td>Baseball Varsity Asst Coach</td> <td>IV-2</td> <td>\$2,731.00</td> </tr> <tr> <td>Derek Tracy</td> <td>Baseball JV Head Coach</td> <td>II-3</td> <td>\$5,087.00</td> </tr> <tr> <td>Cooper Krawczyk</td> <td>Baseball JV Asst. Coach</td> <td>IV-2</td> <td>\$2,731.00</td> </tr> </table>	Name	Appointment	Cat/Step	Stipend	David Perreault	Boys Basketball Modified	V-2	\$2,513.00	Name	Appointment	Cat/Step	Stipend	Tom Penale	Baseball Varsity Head Coach	I-3	\$7,386.00	Nicholas Carlo	Baseball Varsity Asst Coach	IV-2	\$2,731.00	Derek Tracy	Baseball JV Head Coach	II-3	\$5,087.00	Cooper Krawczyk	Baseball JV Asst. Coach	IV-2	\$2,731.00	<p>PAC</p>
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Cooper Krawczyk	Baseball JV Asst. Coach	IV-2	\$2,731.00																											



	Jon Hoover	Flag Football Head Coach	II-3	\$5,087.00							
	Christine Hoover	Flag Football Asst. Coach	V-3	\$2,764.00							
	Ann Marie Oliverio	Girls Track V Girls Head Coach	I-3	\$7,386.00							
	Eleanor Clarke	Girls Track V Girls Asst. Coach	V-1	\$2,212.00							
	Emily Oliverio	Girls Track JV Girls Head Coach	II-1	\$4,005.00							
	Randy Lombardo	Boys Track V Head Coach	I-3	\$7,386.00							
	Kyle McGlynn	Boys Track V Asst. Coach	V-2	\$2,513.00							
	Richard Lindamer	Boys Track JV Head Coach	II-3	\$5,087.00							
	William Schmidtke	Girls Lacrosse V Head Coach	II-3	\$5,087.00							
	Leah Herman	Girls Lacrosse JV Head Coach	III-2	\$3,674.00							
	Dan Behm	Boys Lacrosse V Head Coach	II-3	\$5,087.00							
	Scott Townsend	Boys Varsity Tennis	II-3	\$5,087.00							
	Patrick Krawczyk	Unified Basketball Head Coach	III-3	\$4,042.00							
	Cindy Sanoian	Unified Basketball Asst. Coach	III-3	\$4,042.00							
Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.				PAVC						
<u>Volunteer Coaches</u>	<table border="1"> <thead> <tr> <th>Name</th><th>Season</th><th>Sport</th></tr> </thead> <tbody> <tr> <td>Matt Leardini</td><td>Winter 2023-2024</td><td>Modified Boys' Basketball</td></tr> </tbody> </table>				Name	Season	Sport	Matt Leardini	Winter 2023-2024	Modified Boys' Basketball	
Name	Season	Sport									
Matt Leardini	Winter 2023-2024	Modified Boys' Basketball									



Regular Board of Education Meeting
December 18, 2023; 6:00 pm
Boardroom, Community Resource Center

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EXECUTIVE SESSION - ADJOURNMENT		
Executive Session	Motion made by Mullen, seconded by Waugaman to enter into Executive Session at 7:43 pm for the purpose of the employment history of a particular person(s). Motion made by Mullen, seconded by Palermo to adjourn from Executive Session at 8:24 pm.	Approved, CARRIED, 7-0 Approved, CARRIED, 7-0
Adjournment	Motion made by Mullen, seconded by Klemick to adjourn the Public Meeting at 8:24 pm.	Approved, CARRIED, 7-0

Marisa I. Barile, District Clerk